



2010
Award and Competition
Guidelines and Applications

Recognizing Outstanding Achievement in Sonography

Table of Contents

Awards

Joan P. Baker Pioneer Award (Deadline: March 1, 2010)	4
Nomination Form	5
 Kenneth R. Gottesfeld Award	6
 SDMS Distinguished Educator Award (Deadline: March 1, 2010)	7
Nomination Form	8
 SDMS Fellow Membership (Deadline: February 12, 2010)	9
Nomination Form	10
 Stephen M. McLaughlin Memorial Lectureship	11
 W. Frederick Sample Student Excellence Award (Deadline: May 14, 2010)	12
Application	16
Request for Permission to Reprint Material for Scholarly Purposes Form	17

Competitions

Scientific Presentation Competition (Deadline: May 14, 2010)	18
Application	22
Request for Permission to Reprint Material for Scholarly Purposes Form	24
 Sonographer Poster Exhibit Competition (Deadline: August 2, 2010)	25
Application	28
 Student Poster Exhibit Competition (Deadline: August 2, 2010)	30
Application	33

Joan P. Baker Pioneer Award

Nomination Deadline: Nominations must be received on or before **March 1, 2010**. Submissions received after **March 1, 2010** will not be considered.

History

In 1994, the SDMS established the Joan P. Baker Pioneer Award in honor of Joan Baker for her significant contributions to the sonography profession. Joan Baker was instrumental in founding SDMS in 1969, the American Registry for Diagnostic Medical Sonography (ARDMS) in 1975, and the Joint Review Committee on Education in Diagnostic Medical Sonography (JRC-DMS).

She served as the first President of SDMS and ARDMS and is credited with creating the sonography occupation under the U.S. Office of Education in 1973. She was the first Fellow of SDMS and was recognized by the Smithsonian Institute as a pioneer in the field of sonography.

Purpose

The Joan P. Baker Pioneer Award was established to honor sonographers who have made a unique and outstanding contribution to the sonography profession. This award is not an annual award but rather awarded as qualified candidates are identified. Selection is based on contributions, which have advanced or changed the face of sonography and increased the knowledge and/or welfare of sonographers.

Eligibility

- The sonographer must be a current member of the SDMS in good standing for at least one year.
- The sonographer must be credentialed by a national sonography credentialing body recognized by the SDMS Board of Directors (i.e., ARDMS and CCI).

Nominations

- Submit nominations to SDMS by **March 1, 2010**. Nomination forms may be emailed to awards@sdms.org.

Procedure

- A call for nominations is made to the SDMS membership each year.
- Once the nomination is received at SDMS, the nominee will be asked to complete the Joan P. Baker Pioneer Award application and return it by the appropriate deadline.
- The SDMS Membership Committee will review and evaluate all applications and will make a recommendation to the Board of Directors.
- The Board of Directors may either accept or reject the recommendation.

Recognition

- The award recipient will receive an engraved award plaque featuring the recipient's name
- Recipients are recognized at the SDMS Awards Dinner held at the SDMS Annual Conference
- The recipient and one (1) guest will receive complimentary tickets to the SDMS Awards Dinner
- Recognition in the *SDMS News Wave* and other SDMS publications



Society of Diagnostic Medical Sonography Joan P. Baker Pioneer Award Nomination Form

The Joan P. Baker Pioneer Award was established to honor sonographers who have made a unique and outstanding contribution to the sonography profession. This award is not an annual award but rather awarded deemed appropriate. Selection is based on contributions, that have advanced or changed the face of sonography and increased the knowledge and/or welfare of sonographers.

Eligibility

- The sonographer must be a current member of the SDMS in good standing for at least one year.
- The sonographer must be credentialed by a national sonography credentialing body recognized by the SDMS Board of Directors (i.e., ARDMS and CCI).

Nominator Information:

SDMS # _____

Name _____ Credentials _____

Address _____

City _____ State _____ Zip/Postal Code _____

Daytime Phone (____) _____ Email _____

Signature _____ Date _____

Nominee Information:

SDMS # _____ (office use only)

Name _____ Credentials _____

Address _____

City _____ State _____ Zip/Postal Code _____

Daytime Phone (____) _____ Email _____

**Send completed form to SDMS • Attn: Awards • 2745 Dallas Pkwy, Ste 350 • Plano, TX 75093
or email awards@sdms.org or fax to (214) 473-8563 by deadline: March 1, 2010.**

Kenneth R. Gottesfeld Award

Purpose

The Kenneth R. Gottesfeld Award recognizes sonographer authors for the publication of outstanding research or review articles in the *Journal of Diagnostic Medical Sonography (JDMS)*. Its purpose is to encourage sonographers to share their expertise with their colleagues within the sonography profession by writing and publishing in the *JDMS*.

Eligibility

- Articles must be research and review articles that relate to the profession of diagnostic medical sonography.
- Articles must be published in the previous year's volume of *JDMS*.
- Articles that have been recognized with other SDMS awards (i.e. Sample Awards) published in the *JDMS* are not eligible.
- Published case studies and symposia are not eligible.
- The first three sonographer authors of the selected article are eligible.

Nominations

Nominations are not accepted from the membership at large for this award.

Procedure

- The award is given to the authors of the three (3) highest-ranking articles in the previous year's volumes of the *JDMS* written by sonographer(s).
- The winning articles are chosen by the Editor-in-Chief and selected members of the *JDMS* Editorial Board.
- If an article is authored by a *JDMS* Editorial Board Member the article is eligible for the award, however the author/board member cannot be selected as a judge.

Recognition

- Monetary awards are as follows: First Place - \$1000, Second Place - \$500, Third Place - \$250. All eligible authors of each winning article will share equally in the awards.
- The award recipient(s) will receive an engraved award plaque featuring the recipient's name.
- The award will be presented to the recipient(s) at the SDMS Awards Dinner held at the SDMS Annual Conference.
- The recipient(s) and one (1) guest will receive complimentary tickets to the SDMS Awards Dinner.
- Recognition in the *SDMS News Wave* and other SDMS publications.

SDMS Distinguished Educator Award

Nomination Deadline: Nominations must be received on or before **March 1, 2010**. Submissions received after **March 1, 2010** will be not be considered.

Purpose

The SDMS Distinguished Educator Award honors exceptional educators in the field of diagnostic medical sonography.

Eligibility

- Must be a full-time educator in a CAAHEP or CMA accredited program with at least five years of teaching in academic diagnostic medical sonography or cardiovascular sonography
- Must be a continuous member of SDMS in good standing for at least five years
- Must be credentialed by a national sonography credentialing body recognized by the SDMS Board of Directors (i.e., ARDMS and CCI)

Nomination

Any SDMS member may nominate herself/himself or another SDMS member for this award.

Procedure

- A call for nominations is made to the SDMS membership each year.
- Once the nomination is received at SDMS, the nominee will be asked to complete the Distinguished Educator Award application and return it by the appropriate deadline.
- The SDMS Membership Committee will review and evaluate all applications and will make a recommendation to the Board of Directors.
- The Board of Directors may either accept or reject the recommendation. If the Board decides there are no nominees who demonstrate sufficient merit, an award will not be presented during that year.
- An educator is not eligible for the award more than once every 5 years.

Recognition

- Recipients are recognized at the SDMS Awards Dinner held at the SDMS Annual Conference.
- The recipient and one (1) guest will receive complimentary tickets to the SDMS Awards Dinner.
- The award recipient will receive an engraved award plaque featuring the recipient's name.
- Complimentary registration to the SDMS Educators Tutorial at the current year's SDMS Annual Conference.
- A letter from the SDMS President to the recipient's Dean and/or program director.
- Recognition in the *SDMS News Wave* and other SDMS publications.



Society of Diagnostic Medical Sonography Distinguished Educator Award Nomination Form

The SDMS Distinguished Educator Award honors exceptional educators in the field of diagnostic medical sonography.

Eligibility

- Must be a full-time educator in a CAAHEP or CMA accredited program with at least five years of teaching in academic diagnostic medical sonography or cardiovascular sonography
- Must be a continuous member of SDMS for at least five years
- Must be credentialed by a national sonography credentialing body recognized by the SDMS Board of Directors (i.e., ARDMS and CCI)

Nominator Information:

SDMS # _____

Name _____ Credentials _____

Address _____

City _____ State _____ Zip/Postal Code _____

Daytime Phone (____) _____ Email _____

Signature _____ Date _____

Nominee Information:

SDMS # _____ (office use only)

Name _____ Credentials _____

Address _____

City _____ State _____ Zip/Postal Code _____

Daytime Phone (____) _____ Email _____

**Send completed form to SDMS • Attn: Awards • 2745 Dallas Pkwy, Ste 350 • Plano, TX 75093
or email awards@sdms.org or fax to (214) 473-8563 by deadline: March 1, 2010.**

SDMS Fellow Membership

Nomination Deadline: Nominations must be received on or before **February 12, 2010**. Submissions received after **February 12, 2010** will be not be considered.

Purpose

The SDMS Fellow membership category recognizes individual members who have made outstanding contributions to the field of sonography as well as exhibit professional qualities and attributes by contributed to the advancement of sonography and sustained contribution to SDMS.

Eligibility

- SDMS members in good standing for a minimum of five continuous years preceding induction.
- Credentialed in at least one specialty area by a national sonography credentialing body recognized by the SDMS Board of Directors (i.e., ARDMS and CCI).
- Demonstrated contribution and/or leadership in SDMS and achievement in diagnostic medical sonography.

Nominations

- Nominator must be a current SDMS member.
- Self-nominations cannot be accepted.

Procedure

- A call for nominations will be made to the SDMS membership each year.
- Nominations must be received by the nomination deadline, **February 12, 2010**.
- Once the nomination is received, the nominee will be asked to complete a Fellow membership application and return it by the appropriate deadline.
- Completed applications are submitted to the SDMS Membership Committee, including the recommendation letter outlining the nominator's reasons for nominating an individual.
- The SDMS Membership Committee will review and evaluate all applications and make a recommendation to the SDMS Board of Directors.
- The SDMS Board of Directors may either accept or reject the recommendation.
- No more than two (2) SDMS members can be elevated to Fellow status in a given year.

Recognition

- Recipients are recognized and inducted as Fellows at the SDMS Awards Dinner held at the SDMS Annual Conference where they will receive an exclusive SDMS Fellow medallion.
- The recipients and one (1) guest will receive complimentary tickets to the SDMS Awards Dinner.
- Further recognition of their outstanding service is recognized by waiving all membership dues after induction.
- Recognition in the *SDMS News Wave* and other SDMS publications.



Society of Diagnostic Medical Sonography Fellow Membership Nomination Form

The SDMS Fellow membership category recognizes individual members who have made outstanding contributions to the field of diagnostic medical sonography and to SDMS.

Eligibility

- SDMS members in good standing for a minimum of five continuous years preceding induction.
- Credentialed in at least one specialty area by a national sonography credentialing body recognized by the SDMS Board of Directors (i.e., ARDMS and CCI).

Recommendation Letter

Attach a letter to this form indicating your reasons for nominating the member below. The letter should detail significant professional contributions and be typed not to exceed three (3) pages.

Nominator Information:

SDMS # _____

Name _____ Credentials _____

Address _____

City _____ State _____ Zip/Postal Code _____

Daytime Phone (____) _____ Email _____

Signature _____ Date _____

Nominee Information:

SDMS # _____ (office use only)

Name _____ Credentials _____

Address _____

City _____ State _____ Zip/Postal Code _____

Daytime Phone (____) _____ Email _____

**Send completed form to SDMS • Attn: Awards • 2745 Dallas Pkwy, Ste 350 • Plano, TX 75093
or email awards@sdms.org or fax to (214) 473-8563 by deadline: February 12, 2010.**

Stephen M. McLaughlin Memorial Lectureship

History

On January 8, 2005, Stephen McLaughlin, BS, RT(R), RDMS, FSDMS, a Past President of the SDMS, died after a 19-month battle with brain cancer. Steve served on the SDMS Board of Directors for over ten years as a Regional Director, President-Elect, President (2000-2002), and Past President. Steve was a SDMS Fellow, and in addition to his Society Board service, he served the association and sonography community in a multitude of roles: committee chair, Board liaison, national certification exam proctor, local ultrasound society President, and counselor.

Steve's goals as SDMS President were to grow membership and strengthen sonographer professionalism.

Purpose

The Stephen M. McLaughlin Memorial Lectureship honors sonographers whose primary focus is on sonographer professionalism. The presenter should be actively involved in the profession of sonography and a luminary in the field of sonography with a distinguished and notable career.

Eligibility

- Must be a SDMS member in good standing
- Must be credentialed by a national sonography credentialing body recognized by the SDMS Board of Directors (i.e. ARDMS and CCI)

Procedure

- The SDMS Conference Management Committee makes a candidate recommendation to the SDMS Foundation Board of Directors.
- The SDMS Foundation Board then reviews and approves the candidate selection.
- **Note:** Suggestions for Stephen M. McLaughlin Memorial Lectureship presenters can be emailed to awards@sdms.org, faxed to (214) 473-8563 or mail to:

Society of Diagnostic Medical Sonography

Attn: Awards

2745 Dallas Pkwy, Ste 350

Plano, TX 75093

Recognition

- The lectureship recipient presents his or her lecture at the SDMS Annual Conference each year.
- The recipient is recognized at the SDMS Awards Dinner held at the SDMS Annual Conference.
- The recipient and one (1) guest will receive complimentary tickets to the SDMS Awards Dinner.
- The lectureship recipient will receive an engraved award plaque featuring the recipient's name.
- Recognition in the *SDMS News Wave* and other SDMS publications.

W. Frederick Sample Student Excellence Award

Submission Deadline: Applications must be received on or before **May 14, 2010**.

Submissions received after **May 14, 2010** will be returned to the primary author.

Purpose

The W. Frederick Sample Student Excellence Award was established in memory of Dr. Sample to acknowledge outstanding achievement in the field of diagnostic medical sonography and to encourage students to submit original research or literature review papers.

Eligibility

1. Author must be a SDMS Student member in good standing at the time of application.
2. Program Directors must be SDMS members in good standing at the time of application.
3. **Only one student per paper is allowed.**
4. **Only one author per paper is allowed.** Program Director may not be listed as a co-author.

Categories

1. Original Research: Research in the field of sonography not previously published in print or electronic format or previously submitted for publication is eligible.
2. Literature Review: Critical assessment of literature pertaining to the field of sonography not previously published in print or electronic format or previously submitted for publication is eligible.

Manuscript Preparation

1. Manuscripts must be double-spaced (including the title page, abstract, references, figure legends, and tables). Start each of these sections on a new page, numbered consecutively, beginning with the title page.
2. Length: maximum of 15 pages with a maximum of 10 additional pages of illustrations, tables, and/or images.
3. The manuscript must be accompanied by an abstract of no more than 100 words.
4. The manuscript must be clearly and concisely written, and corrected for mistakes in punctuation, grammar, spelling, and typing.
5. Use 8 ½ " x 11" paper, 1-inch margins (top, bottom, and sides), and only standard 12-point font size.
6. The author's full name must appear only on the title page of the original copy of the manuscript, the original copy of the abstract, and on the original set of illustrations. **The author's name should not appear on any other pages of the manuscript submission, the additional copies of submission, or sets of illustrations/photographs.**
7. The following information must not be included in the manuscript (including any images, photographs, tables or drawings):
 - a) Name of patient(s) or name of examination site (e.g., hospital, clinic, private office, etc.).
 - b) Name of physician(s) or office site.
 - c) Name or initials of author(s).
 - d) Any information that may indicate the identity of the author(s) or their affiliation(s).

8. Title page includes only the:
 - a) Title of the manuscript (do not use abbreviations in the title or abstract)
 - b) The author's full name, degree and /or credentials, affiliation(s), and an address and telephone number for correspondence purposes on original copy only.
9. Illustrations (Figures), Photographs and Legends
 - a) Six (6) sets of illustrations/figures and photographs must be submitted with the manuscript. All sets of illustrations/figures, photographs must be camera-ready. Figures should be professionally drawn, computer-generated, or photographed. Freehand lettering is unacceptable.
 - b) Sonograms, radiographs, and other images should be black and white glossy prints (Maximum Size: 5" x 7"). On the backside of each, attach a pressure-sensitive label indicating (with an arrow) the "top" of the figure and the figure number. The author's name must appear on only the original set.
 - c) Figures and photographs must be numbered in the order in which they appear in the abstract.
 - d) Each figure/photograph must have a figure legend. Type the legend(s), using double-spacing, on a separate page with Arabic numerals corresponding to the figure or photograph. When symbols, arrows, numbers or letters are used to label the illustrations, identify and clearly explain each label in the legend.
 - e) Do not mark directly on the photograph or illustration or use paper clips. Do not bend or mount on cardboard.
 - f) Any markings identifying the patient, institution, or staff should be deleted.
 - g) The original source must first authorize the use of any figure, image and/or photograph used in the abstract. The original source must also be acknowledged in your abstract submission. **Written permission from the copyright holder to reproduce the material must be submitted with the abstract.**
10. Tables and Graphs
 - a) Tables/graphs should be used to summarize data and be self-explanatory; title should be concise.
 - b) Legends for tables and graphs may be printed on the same page.
 - c) Tables/graphs should be cited in numerical order in the manuscript.
 - d) Type the legend(s), using double-spacing, with Arabic numerals corresponding to the table or graph.
11. References
 - a) Number references in the order they appear in the manuscript.
 - b) Abbreviate journal names according to *Index Medicus*.
 - c) Use the reference style guide, "Uniform Requirements for Manuscripts Submitted to Biomedical Journals" found at www.icmje.org.
12. SDMS reserves the right to return submissions that do not meet or adhere to these guidelines.

Manuscript Submission

1. Submission materials must include:
 - the original manuscript
 - Five (5) hard copies of the manuscript
 - One (1) copy of the manuscript on computer CD
 - Six (6) sets of illustrations
2. Microsoft Word format is required. The electronic file should contain the entire submission. Label the CD with the following: date, name of author, Microsoft Word version number, and file name.
3. Secure the complete submission in durable packaging to prevent media from being bent.

Manuscript Review

1. An email confirming receipt of the manuscript will be sent to the author's email at the address listed on the W. Frederick Sample Student Excellence Award Application within one (1) week of receipt.
2. Any submission, which fails to meet any of the eligibility or submission criteria of this competition, will be disqualified.
3. The decision of the judges is final.
4. A copy of the entire submission will be forwarded by the SDMS to the Editor-in-Chief of the *Journal of Diagnostic Medical Sonography* for publication consideration following the competition.
5. **Authors must not send the submission directly to the JDMS.**

Judging Criteria

1. Writing Skills/English Usage/Grammar:
 - a. The manuscript is well organized and succinct. Includes specific comments related to organization, focus, redundancy, misused jargon, etc. on the paper or in the comment section below.
 - b. The manuscript is written in appropriate tense and scientific style.
 - c. The manuscript contains no or few spelling/grammatical errors.
2. Scientific Value:
 - a. The topic of this manuscript is of sufficient importance to warrant its publication.
 - b. These findings/data/concepts have not been previously reported (originality).
 - c. These findings/data/concepts justify an additional report.
 - d. The content is of interest specifically to sonographers or demonstrates an aspect of sonography that merits publication.
 - e. The manuscript contains no false or misleading information.
 - f. The discussion is relevant and logical.
 - g. The conclusions are clear.
 - h. There are appropriate literature citations. Copyright releases are present.
 - i. The manuscript is of appropriate length.
 - j. (Original Research Category ONLY) The study design is scientifically and ethically sound.
3. Format/Other:
 - a. The title is appropriate.
 - b. Key words included are appropriate.
 - c. The manuscript is well written.
 - d. Illustrations are appropriate in number and are appropriately labeled.
 - e. Illustrations are of acceptable quality.
 - f. References are cited appropriately and formatted correctly.
4. References:
 - a. There are a sufficient number of references to cover topic.
 - b. The manuscript is clearly documented.
 - c. The manuscript is annotated as described in the instructions.

Award Notifications and Presentations

Competition results will be sent to all applicants on July 26, 2010. First and second place winners in each category (original research and literature review) will be invited to prepare and present their papers via a live SDMS webinar.

Awards

The first and second place winners will receive a monetary award (\$400 and \$250 respectively) and commemorative plaque. Winners will also receive complimentary admission to the SDMS Awards Dinner held at the SDMS Annual Conference.

CHECKLIST

Incomplete submissions will be returned. **Be sure to keep copies of everything submitted.**

Please make sure to submit the following:

- Completed W. Frederick Sample Student Excellence Award Application
- One (1) original copy of the submission
- Five (5) copies of the submission (No author identification on copies)
- Six (6) sets of illustrations (labeled as described in the manuscript submission instructions)
- One copy on computer CD
- Request for Permission to Reprint Material for Scholarly Purposes Form (if required)**

Elements of a complete submission include:

- Title page
- Abstract
- Text
- References
- Illustrations and Photographs: legends on separate page and numbered as outlined in the manuscript preparation instructions

Submission must be received by **May 14, 2010** at:

**SOCIETY OF DIAGNOSTIC MEDICAL SONOGRAPHY
ATTN: AWARDS
2745 N DALLAS PKWY, STE 350
PLANO, TX 75093-8730**



Society of Diagnostic Medical Sonography
W. Frederick Sample Student Excellence Award Application

Instructions: Please type or print legibly. Provide all information requested. Illegible or incomplete applications will be returned. Be sure to complete the entire application and retain a copy for your records. **If any author has recently submitted a membership application but has not received a membership number, please note the date the membership application was submitted.**

Type of Application (select one)

Original Research Literature Review

Complete Title of Submission

Submission Topic (select one)

- | | | | |
|---------------------------------------|--|---|-------------------------------------|
| <input type="checkbox"/> Abdomen | <input type="checkbox"/> Doppler | <input type="checkbox"/> Interventional | <input type="checkbox"/> Pediatrics |
| <input type="checkbox"/> Bioeffects | <input type="checkbox"/> Cardiac (Adult, Fetal, Pediatric) | <input type="checkbox"/> Neurosonology | <input type="checkbox"/> Vascular |
| <input type="checkbox"/> Breast | <input type="checkbox"/> Instrumentation/Physics | <input type="checkbox"/> Ob/Gyn | <input type="checkbox"/> Veterinary |
| <input type="checkbox"/> Other: _____ | | | |

Author Information

Name _____ Credentials _____

Address _____

City _____ State _____ Zip/Postal Code _____

Daytime Phone (____) _____ Email _____

Contact Information during Summer Months

Address _____

City _____ State _____ Zip/Postal Code _____

Daytime Phone (____) _____ Email _____

Continued on next page



**Society of Diagnostic Medical Sonography
W. Frederick Sample Student Excellence Award Application**

Educational Affiliation

School Name: _____

Sonography Program Name: _____

Program Director Name: _____

Address _____

City _____ State _____ Zip/Postal Code _____

Daytime Phone (____) _____ Email _____

Program Director's Signature (Required): _____

Author must read and sign the following statement:

I have read and understand the qualifications and rules governing the W. Frederick Sample Student Excellence Award and agree to abide by those rules. I attest that the submission represents my own original work and has not been published or presented at a local, state or other national meeting. Failure to fulfill the terms and conditions specified in this document will result in the disqualification of the application.

Author's Signature: _____ **Date:** _____

The completed application and submission must be received by **May 14, 2010** at:

**SOCIETY OF DIAGNOSTIC MEDICAL SONOGRAPHY
ATTN: AWARDS
2745 N DALLAS PKWY, STE 350
PLANO, TX 75093-8730**

If your email or mailing address changes, please contact SDMS at awards@sdms.org.



Society of Diagnostic Medical Sonography
Request for Permission to Reprint Material for Scholarly Purposes

To copyright holder: _____

Address: _____

From author: _____

Address: _____

I hereby request your permission to reprint from the following:

_____ by: _____
Title of Work Author(s)

that appeared in: _____
Complete Journal or Book Title, Broadcast, Newspaper, or Periodical Edition

excerpted as follows:

This material is to appear in my article titled: _____

in the *Journal of Diagnostic Medical Sonography*.

I request nonexclusive distribution rights to include this material in the text and in future revisions and editions thereof in any format throughout the world in all languages. These rights in no way restrict republication of your material in any form by you or others authorized by you. If you do not control these rights in their entirety, please inform me of others whom I should write.

At your specific request, your credit line will be included to read (please specify):

With appreciation for your cooperation, _____
Author's signature Date

I (we) hereby grant permission for use of the material requested above.

Signature Date

Scientific Presentation Competition

Submission Deadline: Submissions must be received on or before **May 14, 2010**. Submissions received after **May 14, 2010** will be not be considered.

Purpose

Original presentation summary papers may address clinical research, educational techniques, patient care, sonography department management, case studies presenting a diagnostic challenge, or other areas related to diagnostic medical sonography in this two-tiered competition. Summary papers should represent original research not published or presented at a local, state or other national meeting. Only the primary author of the papers selected for presentation will participate in the second tier of competition, a SDMS webinar event.

Eligibility

1. Primary author must be an Active SDMS member in good standing at the time of application and webinar presentation. Primary author is designated as the author listed first on the paper.
2. Co-authors must be SDMS members in good standing at the time of application and webinar presentation.
3. Primary author must be able to participate in a webinar presentation in the event the submission is one of the top three finalists.

Abstract Paper Preparation

1. The abstract paper must be clearly and concisely written and corrected for mistakes in punctuation, grammar, spelling, and typing.
2. The abstract paper should consist of the title page and the body of the abstract paper.
3. Title page includes only the:
 - a) Title of the study (do not use abbreviations in the title). Title appears in uppercase letters.
 - b) Primary author's full name, credentials, affiliation(s), phone number, and email address.

For example:

John Doppler, BS, RDMS, RDCS
Transducer Memorial Hospital
Dallas, Texas
Phone: 123-456-7890
Email: jdoppler@sdms.org

4. Body of the abstract paper
 - a) Length may be no more than 250 words.
 - b) **No author identification should appear on the page containing the presentation abstract.**
5. Tables
 - a) Number all tables in the order of their citation (appearance) in the abstract paper.
 - b) Title each table with a brief phrase, no longer than 10-15 words.
6. Illustrations (Figures) and Photographs
 - a) All illustrations and photographs must be camera-ready (no photocopies accepted).
 - b) Figures should be professionally drawn.

- c) Figures and photographs must be numbered in the order in which they appear in the abstract paper.
- d) Figures and photographs should have a pressure-sensitive label affixed to the back indicating the number of the figure, title, and top of the figure. Do not mark directly on the photograph or illustration or use paper clips. Do not bend or mount on cardboard.
- e) Each figure or photograph must have a legend. Type the legend(s), using double-spacing, on a separate page with Arabic numerals corresponding to the figure or photograph. When symbols, arrows, numbers or letters are used to label the illustrations, identify and clearly explain each label in the legend.
- f) The original source must first authorize the use of any figure, image and/or photograph used in the abstract. **The original source must also be acknowledged in your abstract submission. Written permission from the copyright holder to reproduce the material must be submitted with the abstract.**

Judging Criteria

1. Context - Original Research-Preliminary Evaluation of Written Summary Paper
 - a. Well-organized, few spelling or grammatical errors
 - b. Hypothesis was stated clearly and accurately
 - c. Study design and setting were stated clearly and accurately
 - d. Results were stated clearly and accurately
 - e. Conclusion supported by evidence reported in study
2. Context - Case Study
 - a. Well-organized and succinct, few spelling or grammatical errors
 - b. Discussion of patient signs and symptoms relevant to findings
 - c. Discussion of sonographic findings inclusive and relevant/presents a diagnostic challenge
 - d. Diagnosis and differential diagnosis included in discussion/presents a diagnostic challenge
 - e. Discussion of pathology and treatment inclusive and relevant
3. Context - Literature Review
 - a. Well-organized and succinct, few spelling or grammatical errors
 - b. The discussion is relevant and logical
 - c. The content is of interest to sonographers
 - d. The information contains no false or misleading information
 - e. The conclusion is supported by the content
4. Live or Recorded Presentation via Webinar
 - a. The use of visual aids enhanced the presentation
 - b. Visual aids were relevant to the presentation
 - c. Presenter spoke clearly and effectively
 - d. Presented in a logical manner
 - e. Presentation exceeding 15 minutes will be disqualified

Abstract Paper Submission

1. Submission materials must include:
 - Completed Scientific Presentation Application
 - Four (4) hard copies of the abstract paper,
 - Four (4) sets of all illustrations/photographs,
 - One (1) copy on computer CD.
2. Microsoft Word format is required. The electronic file should contain the entire submission. Label the CD with the following: date, name of primary author, Microsoft Word version number, and file name.

Abstract Paper Acceptance and Presentation

1. The primary author of finalist presentations will be notified by **July 26, 2010**, of submission acceptance.
2. Finalists will send an electronic copy of their presentation (using Microsoft PowerPoint) to SDMS no later than **August 31, 2010** so that it may be tested using the SDMS webinar system. If a finalist decides not to participate in the second tier of this competition, they will be disqualified. The finalist should notify SDMS by **August 2, 2010** to allow adequate time to contact the next qualifying applicant.
3. Each webinar presentation will be limited to fifteen (15) minutes and must be presented in the English language. Any presentation exceeding this time limit will be disqualified.

The SDMS Membership Committee reserves the right to set a maximum number of entries for the competition each year based on criteria for judging set forth in the competition's evaluation form.

The decision of the judges is final.

Presentation / Awards

1. The Scientific Presentation award winners will be recognized during the SDMS Awards Dinner held at the SDMS Annual Conference. Winners will receive complimentary admission to the dinner.
2. Monetary awards are as follows: First Place: \$175; Second Place: \$125

CHECKLIST

Incomplete submissions will be returned. **Be sure to keep copies of everything submitted.**

Please make sure to include the following:

- Completed Scientific Presentation Application
- Original Scientific Presentation Abstract Paper
- Four (4) hard copies of the Abstract Paper
- Four (4) sets of illustrations/photographs
- One (1) copy on computer CD
- Request for Permission to Reprint Material for Scholarly Purposes Form (if required)**

Submit the completed application and submission by **May 14, 2010** to:

**SOCIETY OF DIAGNOSTIC MEDICAL SONOGRAPHY
ATTN: AWARDS
2745 N DALLAS PKWY, STE 350
PLANO, TX 75093-8730**



**Society of Diagnostic Medical Sonography
2010 Scientific Presentation Application**

Instructions: Please type or print legibly. Provide all information requested. Illegible or incomplete applications will be returned. Be sure to complete the entire application and retain a copy for your records. **If any author has recently submitted a membership application but has not received a membership number, please note the date the membership application was submitted.**

Complete Title of Submission

Submission Topic (select one)

- | | | | |
|---------------------------------------|--|---|-------------------------------------|
| <input type="checkbox"/> Abdomen | <input type="checkbox"/> Doppler | <input type="checkbox"/> Interventional | <input type="checkbox"/> Pediatrics |
| <input type="checkbox"/> Bioeffects | <input type="checkbox"/> Cardiac (Adult, Fetal, Pediatric) | <input type="checkbox"/> Neurosonology | <input type="checkbox"/> Vascular |
| <input type="checkbox"/> Breast | <input type="checkbox"/> Instrumentation/Physics | <input type="checkbox"/> Ob/Gyn | <input type="checkbox"/> Veterinary |
| <input type="checkbox"/> Other: _____ | | | |

Submission Category (select one)

- Case Study Literature Review Original Research

Primary Author Information

Name _____ Credentials _____

Address _____

City _____ State _____ Zip/Postal Code _____

Daytime Phone (____) _____ Email _____

Co-Authors' Information

Name: _____

Credentials: _____ SDMS Member Number: _____

Name: _____

Credentials: _____ SDMS Member Number: _____

Name: _____

Credentials: _____ SDMS Member Number: _____

Name: _____

Credentials: _____ SDMS Member Number: _____

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Society of Diagnostic Medical Sonography 2010 Scientific Presentation Application

All authors must read and sign the following statement:

I have read and understand the qualifications and rules governing the SDMS Scientific Presentation Competition and agree to abide by those rules. I attest that the submission represents my own original research and has not been published or presented at a local, state or other national meeting. Failure to fulfill the terms and conditions specified in this document will result in the disqualification.

Author(s) Signature(s):

_____ Date: _____

_____ Date: _____

_____ Date: _____

_____ Date: _____

_____ Date: _____

The completed application and submission must be received by May 14, 2010 at:

**SOCIETY OF DIAGNOSTIC MEDICAL SONOGRAPHY
ATTN: AWARDS
2745 N DALLAS PKWY, STE 350
PLANO, TX 75093-8730**

If your email or mailing address changes, please contact SDMS at awards@sdms.org.



Society of Diagnostic Medical Sonography
Request for Permission to Reprint Material for Scholarly Purposes

To copyright holder: _____

Address: _____

From author: _____

Address: _____

I hereby request your permission to reprint from the following:

_____ by: _____
Title of Work Author(s)

that appeared in:

_____ Complete Journal or Book Title, Broadcast, Newspaper, or Periodical Edition

excerpted as follows:

This material is to appear in my article titled: _____

in the *Journal of Diagnostic Medical Sonography*.

I request nonexclusive distribution rights to include this material in the text and in future revisions and editions thereof in any format throughout the world in all languages. These rights in no way restrict republication of your material in any form by you or others authorized by you. If you do not control these rights in their entirety, please inform me of others whom I should write.

At your specific request, your credit line will be included to read (please specify):

With appreciation for your cooperation, _____
Author's signature Date

I (we) hereby grant permission for use of the material requested above.

Signature Date

Sonographer Poster Exhibit Competition

Application Deadline: Applications must be received on or before **August 2, 2010**. Applications received after **August 2, 2010** will be returned to the primary author.

Purpose

Poster presentations report the results of a research study completed by the author(s). Posters are judged on presentation (appearance), content, and originality.

Eligibility

1. Primary author and co-author(s) must be a SDMS member in good standing at the time of application and conference presentation. .
2. An individual sonographer or group of sonographers may enter a poster for competition.
3. Only one poster per author. Authors submitting more than one poster will be disqualified. "Author" is defined as either primary or co-author.
4. Poster exhibits must be the original work of the author(s) submitting the application.
5. Posters previously exhibited at the SDMS Annual Conference or at another conference (local, state, or national) are not eligible.
6. Any material (in whole and in part) which has been used in a scientific paper will not be accepted.

Poster Preparation

1. The poster may consist of images, illustrations, photographs supplemented by charts, descriptive material, technical information/factors, etc. Emphasis should be placed on originality of the content, technical excellence, educational value, and practical application to other sonographers.
2. Construction of the poster must be suitable for display on bulletin boards with T-Pins, which will be supplied. The total size of the poster must not exceed 48" x 48". View boxes will not be provided by the SDMS. No tabletop displays will be accepted.
3. Inclusion of the following information on the poster, or its contents, will be basis for disqualification.
 - a) Name of patient(s) or name of examination site (e.g., hospital, clinic, private office, etc).
 - b) Name of physician(s) or office site.
 - c) Name or initials of author(s).
 - d) Any information that may indicate the identity of the author(s) or their workplace.
4. References are used to support the presentation. References relating to personal interviews should not include information, which might identify the poster author (e.g. Program Director or co-worker).

Poster Set-Up and Dismantling

1. The author(s) are responsible for bringing the poster to the SDMS Annual Conference. If the author(s) will not be attending the Conference, contact the SDMS Membership Department before **August 31, 2010** for information on shipping to the Conference site. The author or representative is responsible for claiming any shipped materials to the Conference site as well as any costs related to the shipping, storage, or handling of the poster.
2. On-site handling of the poster is the sole responsibility of the author(s) or their authorized representative. Posters cannot be handled by SDMS staff.

3. The SDMS staff and Membership Committee are not responsible for posters submitted for competition. All aspects of the poster presentation are the responsibility of the author(s) or the designated representative(s).

Poster Application Review

1. The SDMS Membership Committee reserves the right to set a maximum number of entries for the competition each year based on the quality and number of applications.
2. If your Sonographer Poster Exhibit Application fails to meet the eligibility criteria, it will not be accepted.
3. If your Sonographer Poster Exhibit Application meets eligibility criteria and is accepted, a number will be assigned to the poster entry. A confirmation letter will be sent to the primary author after the application deadline date. The author must display the number from the confirmation letter on the poster as outlined.

Judging Criteria

1. Presentation (Appearance):
 - a. Poster attracts viewer attention
 - b. Poster is neat and appealing to look at
 - c. Poster is well organized and easy to follow, logical, clear progression of ideas, methods, and results
 - d. Words are easy to read from an appropriate distance (3'-5')
2. Content:
 - a. Content is clear and easy to understand
 - b. Purpose of study (question being addressed) is stated clearly
 - c. Conclusions are stated clearly and supported by study results
 - d. Scientific method was utilized in the study
 - e. Content (text) is accurate
 - f. Topic relevant to the profession
 - g. Poster is free of unnecessary detail
3. Originality:
 - a. New technique or idea
 - b. Unique presentation format
 - c. Creative approach serves a purpose
4. Illustrations:
 - a. Graphics and other visuals enhance presentation
 - b. Illustrations are of good technical quality
 - c. Illustrations are relevant to the presentation
 - d. Legends (labels) clearly identify and explain the illustration(s)
5. References:
 - a. References are used to support the presentation
 - b. References relating to personal interviews should not include information that might identify the poster author (e.g. Program Director or co-worker)

Judging/Awards

1. Judging for this competition takes place at the SDMS Annual Conference. **The decision of the judges is final.**
2. All participants will receive a certificate of participation in the Sonographer Poster Exhibit Competition. Certificates will be mailed within 30 days after the SDMS Annual Conference.
3. First, second, and third place ribbons will be placed on the winning poster exhibits. The competition winners will be recognized at the SDMS Awards Dinner held at the SDMS Annual Conference.
4. First, second and third place winners will receive a commemorative plaque indicating the author names, date, and title of poster. Plaques will be sent to the primary author after the SDMS Annual Conference.
5. First, second, and third place winners will also receive \$150, \$100, and \$50 respectively. If the winning posters were submitted as a group entry, the monetary award will be sent and made payable to the primary author after the Annual Conference.
6. Recipient and one (1) guest will receive complimentary tickets to the dinner.

CHECKLIST

Incomplete applications will be returned. **Be sure to keep copies of everything submitted.**

Please make sure to include the following:

- Completed Sonographer Poster Exhibit Application

Submit the completed application by **August 2, 2010** to:

**SOCIETY OF DIAGNOSTIC MEDICAL SONOGRAPHY
ATTN: AWARDS
2745 N DALLAS PKWY, STE 350
PLANO, TX 75093-8730**



**Society of Diagnostic Medical Sonography
2010 Sonographer Poster Exhibit Application**

Instructions: Please type or print legibly. Provide all information requested. Illegible or incomplete applications will be returned. Be sure to complete the entire application and retain a copy for your records. **If any author has recently submitted a membership application but has not received a membership number, please note the date the membership application was submitted.**

Complete Title of Submission

Submission Topic (select one)

- | | | | |
|---------------------------------------|--|---|-------------------------------------|
| <input type="checkbox"/> Abdomen | <input type="checkbox"/> Doppler | <input type="checkbox"/> Interventional | <input type="checkbox"/> Pediatrics |
| <input type="checkbox"/> Bioeffects | <input type="checkbox"/> Cardiac (Adult, Fetal, Pediatric) | <input type="checkbox"/> Neurosonology | <input type="checkbox"/> Vascular |
| <input type="checkbox"/> Breast | <input type="checkbox"/> Instrumentation/Physics | <input type="checkbox"/> Ob/Gyn | <input type="checkbox"/> Veterinary |
| <input type="checkbox"/> Other: _____ | | | |

Primary Author Information

Name _____ Credentials _____

Address _____

City _____ State _____ Zip/Postal Code _____

Daytime Phone (____) _____ Email _____

Co-Authors' Information

Name: _____

Credentials: _____ SDMS Member Number: _____

Name: _____

Credentials: _____ SDMS Member Number: _____

Name: _____

Credentials: _____ SDMS Member Number: _____

Name: _____

Credentials: _____ SDMS Member Number: _____

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Society of Diagnostic Medical Sonography 2010 Sonographer Poster Exhibit Application

All authors must read and sign the following statement:

I have read and understand the qualifications and rules governing the SDMS Scientific Presentation Competition and agree to abide by those rules. I attest that the submission represents my own original research and has not been published or presented at a local, state or other national meeting. Failure to fulfill the terms and conditions specified in this document will result in the disqualification.

Author(s) Signature(s):

_____ Date: _____

_____ Date: _____

_____ Date: _____

_____ Date: _____

_____ Date: _____

The completed application and submission must be received by **August 2, 2010** at:

**SOCIETY OF DIAGNOSTIC MEDICAL SONOGRAPHY
ATTN: AWARDS
2745 N DALLAS PKWY, STE 350
PLANO, TX 75093-8730**

If your email or mailing address changes, please contact SDMS at awards@sdms.org.

Student Poster Exhibit Competition

Application Deadline: Applications must be received on or before **August 2, 2010**. Applications received after **August 2, 2010** will be returned to the primary author.

Purpose

Poster presentations report the results of a research study completed by sonography students. Posters are judged on presentation (appearance), content, and originality. An individual student or group of students enrolled full-time in a diagnostic medical sonography, vascular or cardiac sonography program may enter a poster for competition.

Eligibility

1. All authors must be SDMS Student members in good standing at the time of application and conference presentation.
2. Program Directors must be SDMS members in good standing at the time of application and conference presentation.
3. A maximum of four (4) posters may be submitted from each institution/school.
4. A maximum of four (4) students may be listed for each entry.
5. Authors submitting more than one poster will be disqualified. "Author" is defined as either primary or co-author.
6. Poster exhibits must be the original work of the author(s) submitting the application.
7. Posters previously exhibited at the SDMS Annual Conference or at another conference (local, state, or national) are not eligible.
8. Any material (in whole or in part) which has been used in a scientific paper will not be accepted.

Poster Preparation

1. The poster may consist of images, illustrations, photographs supplemented by charts, descriptive material, technical information/factors, etc. Emphasis should be placed on originality of the content, technical experience, educational value, and practical application to other sonographers. (See Evaluation Form for this competition.)
2. Construction of the poster must be suitable for display on bulletin boards with T-Pins. The total size of the poster must not exceed 48" x 48".
3. View boxes will not be provided by the SDMS. No tabletop displays will be accepted. Posters will be hung for viewing using T-Pins which will be supplied.
4. Inclusion of the following information on the poster, or its contents, will be basis for disqualification.
 - a) Name of patient(s) or name of examination site (e.g., hospital, clinic, private office, etc.)
 - b) Name of physician(s) or office site
 - c) Name or initials of author(s)
 - d) Any information that may indicate the identity of the author(s) or their affiliation(s)
5. References are used to support the presentation. References relating to personal interviews should not include information, which might identify the poster author (e.g., Program Director or co-worker).

Poster Set-Up and Dismantling

1. The author(s) is/are responsible for bringing the poster to the SDMS Annual Conference. If the author(s) will not be attending the Conference, contact the SDMS Membership Department before **August 31, 2010** for information on shipping to the Conference site. The author or representative is responsible for claiming any shipped materials to the Conference site as well as any costs related to the shipping, storage, or handling of the poster.
2. On-site handling of the poster is the sole responsibility of the author or their authorized representative. SDMS will not accept responsibility for any on-site handling of individual posters.
3. The SDMS staff and SDMS Membership Committee are not responsible for posters submitted for competition. All aspects of the poster presentation are the responsibility of the author(s) or the designated representative(s).

Poster Application Review

1. The SDMS Membership Committee reserves the right to set a maximum number of entries for the competition each year based on the quality and number of applications.
2. If the Student Poster Exhibit Competition Application fails to meet the eligibility criteria, it will not be accepted.
3. If the Student Poster Exhibit Competition Application meets eligibility criteria and is accepted, a number will be assigned to the poster entry. A confirmation letter will be sent to the primary author after the application deadline. The author must display the number from the confirmation letter on the poster as outlined.

Judging Criteria

1. Presentation (Appearance):
 - a. Poster attracts viewer attention.
 - b. Poster is neat and appealing to look at.
 - c. Well organized and easy to follow, logical, clear progression of ideas, methods, and results.
 - d. Words are easy to read from an appropriate distance (3'-5')
2. Content:
 - a. Content is clear and easy to understand.
 - b. Purpose of study (question being addressed) is stated clearly.
 - c. Conclusions are stated clearly and supported by study results.
 - d. Scientific method was utilized in the study.
 - e. Content (text) is accurate.
 - f. Topic relevant to the profession
 - g. Poster is free of unnecessary detail.
3. Originality:
 - a. New technique or idea
 - b. Unique presentation format
 - c. Creative approach serves a purpose
4. Illustrations:
 - a. Graphics and other visuals enhance presentation.
 - b. Illustrations are of good technical quality.
 - c. Illustrations are relevant to the presentation.
 - d. Legends (labels) clearly identify and explain the illustration(s)

5. References:
 - a. References are used to support the presentation.
 - b. References relating to personal interviews should not include information, which might identify the poster author (e.g. Program Director or co-worker).

Judging / Awards

1. Judging for this competition takes place at the SDMS Annual Conference. **The decision of the judges is final.**
2. All participants will receive a certificate of participation in the Student Sonographer Poster Exhibit Competition. Certificates will be mailed within 30 days after the Annual Conference.
3. First, second, and third place ribbons will be placed on the winning poster exhibits. The competition winners will be recognized at the SDMS Awards Dinner held at the SDMS Annual Conference.
4. First, second, and third place winners will receive a commemorative plaque indicating the author names, date, and title of poster. Plaques will be sent to the program director after the Annual Conference.
5. First, second, and third place winners will also receive \$150, \$100, and \$50 respectively. If the winning posters were submitted as a group entry, the monetary award will be sent and made payable to the primary author after the SDMS Annual Conference.
6. Recipient and one (1) guest will receive complimentary tickets to the dinner.

CHECKLIST

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Please make sure to include the following:

- Completed Student Poster Exhibit Competition Application

Submit the completed application by **August 2, 2010** to:

**SOCIETY OF DIAGNOSTIC MEDICAL SONOGRAPHY
ATTN: AWARDS
2745 N DALLAS PKWY, STE 350
PLANO, TX 75093-8730**



**Society of Diagnostic Medical Sonography
2010 Student Poster Exhibit Application**

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Complete Title of Submission

Submission Topic (select one)

- | | | | |
|---------------------------------------|--|---|-------------------------------------|
| <input type="checkbox"/> Abdomen | <input type="checkbox"/> Doppler | <input type="checkbox"/> Interventional | <input type="checkbox"/> Pediatrics |
| <input type="checkbox"/> Bioeffects | <input type="checkbox"/> Cardiac (Adult, Fetal, Pediatric) | <input type="checkbox"/> Neurosonology | <input type="checkbox"/> Vascular |
| <input type="checkbox"/> Breast | <input type="checkbox"/> Instrumentation/Physics | <input type="checkbox"/> Ob/Gyn | <input type="checkbox"/> Veterinary |
| <input type="checkbox"/> Other: _____ | | | |

Primary Author Information

Name _____ Credentials _____

Address _____

City _____ State _____ Zip/Postal Code _____

Daytime Phone (____) _____ Email _____

Co-Authors' Information

Name: _____

Credentials: _____ SDMS Member Number: _____

Name: _____

Credentials: _____ SDMS Member Number: _____

Name: _____

Credentials: _____ SDMS Member Number: _____

Name: _____

Credentials: _____ SDMS Member Number: _____

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Society of Diagnostic Medical Sonography 2010 Student Poster Exhibit Application

Educational Affiliation

School Name: _____

Sonography Program Name: _____

Program Director Name: _____

Address _____

City _____ State _____ Zip/Postal Code _____

Daytime Phone (____) _____ Email _____

Program Director's Signature (Required): _____

All authors must read and sign the following statement:

I have read and understand the qualifications and rules governing the SDMS Student Poster Exhibit Competition and agree to abide by those rules. I attest that the submission represents my own original work and has not been published or presented at a local, state or other national meeting. Failure to fulfill the terms and conditions specified in this document will result in the disqualification.

Author(s) Signature(s):

_____ Date: _____

_____ Date: _____

_____ Date: _____

_____ Date: _____

_____ Date: _____

The completed application must be received by **August 2, 2010** at:

**SOCIETY OF DIAGNOSTIC MEDICAL SONOGRAPHY
ATTN: AWARDS
2745 N DALLAS PKWY, STE 350
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